

**MINUTES OF THE SPRINGFIELD TOWNSHIP COMMITTEE  
TRIENNIAL MEETING HELD IN THE TAWERA HALL  
ON TUESDAY 1<sup>ST</sup> APRIL 2014 AT 7.30PM**

<b>PRESENT:</b>	Robert Yaxley, Brent Davis, Donita Yaxley, Sheree Carrol, Margaret Paterson, Ivan Hopkins, Graeme Dawson, Robert Curle, Cath Field,	
<b>APOLOGIES:</b>	Clayton Yaxley, Ken Hobden, Kerry Pauling	Brent Davis/Ivan Hopkins - <b>Carried</b>
<b>ABSENT:</b>	Barry Raynor, Rob Miliken	
<b>Bob (Chair)</b>	Minutes of the previous meeting held 11 March were confirmed as a true and correct record	Graeme Dawson/Margaret Paterson - <b>Carried</b>
<b>Matters arising</b>	<ul style="list-style-type: none"> <li>• None</li> </ul>	
<b>Chairperson's Report</b>	None this month	
<b>Internal Correspondence</b>	Letters received from: <ul style="list-style-type: none"> <li>• L Barnett re future development of Springfield</li> <li>• J Johnson re speed activation warning signs coming into Springfield</li> <li>• S Smith re boundary fence between her property and Hall, and tree on Hall land affecting her property</li> </ul>	Graeme Dawson/Donita Yaxley. <b>Carried</b>
<b>Outward Correspondence</b>	<ul style="list-style-type: none"> <li>• Thank you note to T Maylem of Council</li> </ul>	Graeme Dawson/Brent Davis. <b>Carried</b>
<b>Water Report</b>	<ul style="list-style-type: none"> <li>• Installation of the chlorine meter underway – expect to be completed in 6-8 weeks.</li> <li>• Brief discussion on the placement of the chlorine meter to the Hall.</li> <li>• Moved that the power for the chlorine meter is taken from the toilet power meter and not the hall meter.</li> <li>• Brief discussion about water leak on the valve right on the intersection.</li> </ul>	Brent Davis/Ivan Hopkins. <b>Carried</b>
	<b>Actions:</b> <ul style="list-style-type: none"> <li>• Investigate leak of the water valve – <b>Bob Yaxley</b></li> <li>• Communicate to Murray England the Committee's preference for where chlorine meter to be installed – <b>Cath Field</b>.</li> <li>• Next steps for water – <b>Water Committee to report back</b></li> </ul> <b>Outstanding Actions:</b> <ul style="list-style-type: none"> <li>• Questions around average water take, maximum water take and breakdown of timber roof costs – <b>Murray England</b></li> </ul>	
<b>Public Toilets Report</b>	<ul style="list-style-type: none"> <li>• Graeme Wilson advised of who is on the Public Toilet sub-committee</li> <li>• Graeme Wilson reported that three tenders were received and the pricing higher than expected. Will need to source some more funds.</li> <li>• Expects to be two weeks working through the tenders before ready to report to the sub-committee.</li> <li>• Expect a decision by the next meeting. Will meet with the</li> </ul>	Cath Field/Bob Y <b>Carried</b>

	Sub-committee before next meeting.	
	<b>Actions:</b> <ul style="list-style-type: none"> <li>Meet with Graeme Wilson when he is ready to present options – <b>Public Toilet sub-committee</b></li> </ul>	
<b>Beautification Report</b>	<ul style="list-style-type: none"> <li>Discussion was held on the Tramway Reserve.</li> <li>Plan to plant London Plain Trees – deciduous trees and daffodils, to be planted in Spring.</li> <li>Discussion on how to spend Discretionary Fund.</li> <li>Moved that the Discretionary Fund for YE2014 be spent on a credit at Little Tree Nursery for use by the Beautification committee</li> <li>Discussion about the name for the town as you enter – competition came up with ‘The place I’d like to be’.</li> <li>Discussion about hedge trimming at the cemetery</li> </ul>	Bob Y/ Brent Davis <b>Carried</b>
	<b>Actions:</b> <ul style="list-style-type: none"> <li>Purchase order to be collected from SDC - <b>Cath F</b></li> <li>Spend money at Little Tree Nursery – <b>Beautification Committee</b></li> <li>Next steps for the Name for the town – <b>Beautification Committee to report back</b></li> </ul>	
<b>Playground Report</b>	<ul style="list-style-type: none"> <li>Two suppliers visiting the site with the sub-committee this coming week.</li> </ul>	
	<b>Actions:</b> <ul style="list-style-type: none"> <li>Meet with suppliers, look at proposals and report back - <b>Playground Sub-committee</b></li> </ul>	
<b>Projects</b>	<b>Cycleway between township and Domain</b> <ul style="list-style-type: none"> <li>Discussion about the cycleway.</li> <li>Ready for consents to the Council</li> <li>Working in association with the Domain Board</li> </ul> <b>Subdivision Contributions</b> <ul style="list-style-type: none"> <li>Questions are with Pam Stephens. Indicated that will work on them after the Committee training days are over.</li> </ul>	
	<b>Actions:</b> <ul style="list-style-type: none"> <li>Awaiting information from Pam Stephens – <b>Cath F</b></li> </ul>	
<b>Other matters</b>	<ul style="list-style-type: none"> <li>Discussion of Speed activation warning signs for Springfield to improve the road safety in Springfield.</li> <li>Moved to write a letter to Murray Washington indicating that Springfield Township Committee definitely interested in getting some speed activated warning signs at the entry to the township.</li> <li>Discussion held on Springfield growth and the Council’s plans for Springfield.</li> <li>Moved to invite Tim Harris to attend next meeting with Council plans for Springfield, explain current rules and the reasoning behind them</li> <li>Tree in the cemetery – limb down about third way down. Council contacted and they will fix it.</li> <li>Reminder about Committee Training day Saturday 5 April 9am – 4pm. At least three people have put their hands up to attend.</li> <li>S Smith’s letter passed to the Hall Committee for action</li> </ul>	Ivan Hopkins/Donita Yaxley – <b>Carried</b>  Graeme Dawson/Donita Yaxley - <b>Carried</b>

	<ul style="list-style-type: none"> <li>• Discussion of tree maintenance in Cemetery.</li> <li>• Donut – concrete base needs rubber to go on. Waiting for Bill Woods to finish.</li> <li>• Nothing further has been done about posts on the foot bridge.</li> </ul>	
	<p><b>Actions:</b></p> <ul style="list-style-type: none"> <li>• Letter to Murray Washington – <b>Cath F</b></li> <li>• Letter to invite Tim Harris to next meeting – <b>Bob Y</b></li> <li>• Talk to Susan Miliken re website– <b>Cath F</b></li> <li>• Find out how much funding Cemetery has – <b>Cath F</b></li> </ul>	

**NEXT MEETING: Tuesday 6 May 2014 7.30pm at the Tawera Hall.**

**Meeting closed 8.30pm.**

**TABLE OF ACTIONS:**

<b>Water Sub-committee</b>	<p><b>Actions:</b></p> <ul style="list-style-type: none"> <li>• Investigate leak of the water valve – <b>Bob Yaxley</b></li> <li>• Communicate to Murray England the Committee's preference for where chlorine meter to be installed – <b>Cath Field.</b></li> <li>• Next steps for water – <b>Water Committee to report back</b></li> </ul> <p><b>Outstanding Actions:</b></p> <ul style="list-style-type: none"> <li>• Questions around average water take, maximum water take and breakdown of timber roof costs – <b>Murray England</b></li> </ul>	<p>✓</p> <p>✓</p>
<b>Public Toilet Sub-committee</b>	<p><b>Actions:</b></p> <p>Meet with Graeme Wilson when he is ready to present options – <b>Public Toilet sub-committee</b></p>	
<b>Beautification Sub-committee</b>	<p><b>Actions:</b></p> <ul style="list-style-type: none"> <li>• Purchase order to be collected from SDC - <b>Cath F</b></li> <li>• Spend money at Little Tree Nursery – <b>Beautification Committee</b></li> <li>• Next steps for the Name for the town – <b>Beautification Committee to report back</b></li> </ul>	<p>✓</p>
<b>Playground Sub-committee</b>	<p><b>Actions:</b></p> <ul style="list-style-type: none"> <li>• Meet with suppliers, look at proposals and report back - <b>Playground Sub-committee</b></li> </ul>	<p>✓</p>
<b>Projects:</b>	<p><b>Actions:</b></p> <p>Subdivision Development Contribution: Awaiting information from Pam Stephens – <b>Cath F</b></p>	<p><b>On-going</b></p>
<b>Other Matters</b>	<p><b>Actions:</b></p> <ul style="list-style-type: none"> <li>• Letter to Murray Washington – <b>Cath F</b></li> <li>• Letter to invite Tim Harris to next meeting – <b>Bob Y</b></li> <li>• Talk to Susan Miliken re website– <b>Cath F</b></li> <li>• Find out how much funding Cemetery has – <b>Cath F</b></li> </ul>	<p>✓</p> <p>✓</p> <p>X</p> <p>✓</p>